

Example SEND Graduated Response

SEND is the responsibility of EVERY teacher. SENCO coordinates the whole school SEND approach

CONCERNS RAISED

Concerns may be raised by either teacher or parent about the child's academic progress, mental health, communication or any learning needs. These should initially be discussed between the parent and teacher and the SENCO should be made aware.

Teacher is responsible SENCO is informed

CONTINUED CONCERNS

If progress is not being made or the child continues to experience difficulties, the SENCO should now be engaged to discuss with teacher / parent. The child should be added to the SEND register with permission from the parents and targeted support should be discussed.

SENCO responsible for entering on to **SEND** register

PARENT MEETINGS

Regular reviews (at least each term) should be arranged with parents to discuss progress and identify any changes needed to adjustments. If progress is still not being made and the child needs a higher level of support, an EHCP may be needed.

Teacher and SENCO responsible for reviewing with parents

SPECIALIST: COMPLEX NEEDS SUPPORT

If the EHCP does not meet the needs, consideration may be needed for alternative provision through the EHCP annual review or early review process.

Teacher and SENCO responsible for reviewing with parents

QUALITY FIRST TEACHING

QFT emphasises clear lesson planning, differentiated instruction, and a supportive environment that engages all learners, including those with additional needs without the need for extra interventions. This approach is taken as part of Assess, Plan, Do, Review process and should be run for a minimum of 8 weeks.

Teacher is responsible SENCO is informed / supports teacher

TARGETED SUPPORT

An **IEP** (or similar) should be put in place to capture needs and reasonable adjustments and discussed / agreed with parents. Strategies should be targeted to the child's specific needs. Outside agencies should be engaged as needed (e.g. SaLT, OT, CAMHS, EP)

Teacher is responsible for adjustments SENCO is responsible for overseeing

EHCP: COMPLEX NEEDS SUPPORT

SENCO should submit paperwork to the LA to request an EHC needs assessment. The process SHOULD take 20 weeks. Once issued, the EHCP must be followed by school.

SENCO is responsible for EHCNA request

NOTE: Example only. Each school / LA may have their own approach